

City of Everman

Community Center Rental Application

<u>DATE OF APPLICATION</u>	<u>DATE REQUESTED FOR USE</u>

Name of Person or Organization		
Name of Responsible Party (Everman Resident or Business Owner)		
Address		
Home Phone	Work Phone	Other
Type of Function		
Hours Requested:	From: _____ To: _____	Total Hours: _____

Texas Driver License #: _____ Proof of Residency: _____
(attach copies of license and proof of residency)

I have reviewed the attached rental rules and regulations. I, the undersigned as responsible party hereby agree to pay for any loss or damages to any and all equipment or facilities belonging to the City of Everman Community Center as a result of our group/association/personal presence and behavior.

I further agree to present to the Everman Police Department my receipt as proof of payment to pick up the key and will return same key to the Everman Police Department upon completion of rental. I also agree that failure to return the key will result in criminal charges.

I understand that if significant damage to the center, its equipment or adjacent property is sustained during my rental that criminal charges may be filed.

Signature of Responsible Party

Date Signed

Internal Use Only		
Date Deposit Paid: _____	Amount: _____	Receipt #: _____
Date Rental Paid: _____	Amount: _____	Receipt #: _____
Special Notes: _____		

